

# SAFEGUARDING PROTOCOL LISTEN

Listen to the pupil but do not promise unconditional confidentiality

## RECORD

Record the conversation in writing as you speak to the student (or as soon as possible afterwards if this cannot be done)

## INFORM

Inform the Designated Safeguarding Lead (DSL) and Deputy Designated Safeguarding leads (DDSL)

Pass on the **same day** in person (and log on CPOMS)

## PROBLEM?

Ask the DSL for advice.

### DESIGNATED SAFEGUARDING LEAD (DSL)



**Miss Tomlinson**  
**Assistant Principal**

### DEPUTY DESIGNATED SAFEGUARDING LEADS (DDSL) and Safeguarding Administrator

**Miss Begum (DDSL)**



**Mr Hargreaves (DDSL)**



**Miss Barlow**



### SAFEGUARDING IS EVERYONE'S RESPONSIBILITY

## PASTORAL

**Miss Brown (DDSL)**



**Mr Carter-Roberts (DDSL)**



**Mr Ward (DDSL)**

