



Uniform policy

We believe that our school uniform helps to promote pride, self-confidence, and a feeling of belonging across the student community. It helps to create a sense of identity for our school and allows all pupils to be easily identified as positive members of the wider community. We take pride in the fact that when pupils wear our uniform, they understand that we are all equal and that we should always hold the highest expectations for each other, both in and out of school.

School uniform is compulsory and as such, we expect all students to wear the correct uniform and always take pride in their appearance. We ask parents to contact the appropriate Head of Year if they require support or have any concerns regarding uniform, as a school community we aim to provide guidance and support wherever it may be necessary.

An outline of the uniform requirements is listed below:

- Full length, plain black trousers (those with embellishment, skinny fit trousers, jeans and leggings are NOT permitted)
- Plain black pleated skirt (sensible length)
- Shoes should be sensible, low, heeled, black, clean and polished. Buckles, insignia or **black trainers are NOT permitted.**
- Students will be required to borrow a pair of suitable shoes, should they arrive in footwear that is not permitted
- Black socks (ankle or knee length with skirts)
- Plain white shirt, which must be tucked in at all times
- School tie
- Black sleeveless slip pullover with purple detailing in the V-neck (optional)
- Embroidered grey blazer. The sleeves must NOT be rolled up
- The blazer should be brought to school every day and worn over a shirt, or a shirt and the school pullover
- During cold/wet weather, students are encouraged to wear an outside, waterproof coat for the journey to and from school and during break times. Please note that denim/leather jackets and tracksuit tops, with or without a hood, are NOT permitted and such items will be confiscated on site. Students will be able to collect confiscated items from their respective pastoral base at the end of the school day.
- Girls' winter boots are not allowed to be worn with skirts. Black boots can be worn under trousers only and they must be polishable and without a heel.



PE Kit

All students are required to wear uniform for PE lessons. An outline of the uniform requirements is listed below:

- Black and purple short sleeved sports top or rugby top
- Black and purple shorts or skirt
- Long sleeved black and purple games top/ plain black $\frac{3}{4}$ micro fibre fleece
- Non-marking trainers (suitable for indoor use) and football boots/Astro-turf trainers(suitable for use on grass and the all-weather pitch)
- Students may also wear plain black track suit bottoms or sports leggings; any logo must not be bigger than a £2 coin.
- Plain black fleece (not a hoody)
- Black and purple skirt
- Black and purple rugby shirt
- Black football socks

All students are advised in their first PE lesson that they are to bring kit to PE even if they are excused from participating practically. In some cases, students who may not be physically participating in their PE lessons may be tasked with duties to help their teachers facilitate the lesson (i.e., they might be asked to keep score or help referee) – hence the reason they would still require PE kit.



Appearance and Standards

At Abbeyfield School, we have the highest expectations of our students in respect of appearance. These are listed below:

- Hair colour must be of a natural colour and shaved patterns in hair are NOT permitted.
- A modest amount of makeup is permitted; however, it should be natural.
- False eyelashes are NOT permitted.
- False nails, which are excessive in length, are NOT permitted. Students will have 24 hours to remove them before the further consequence of isolation will be issued.
- Boots may only be worn UNDER trousers and must be black with a low heel.
- Hoodies are NOT permitted under any circumstances.
- Jewellery is limited to 1 pair of earrings – studs, no hoops, and one nose stud. You may wear a watch.
- All other facial piercings, which include mouth piercings, are NOT permitted. If seen, parents will be contacted.
- Chewing gum is NOT permitted.
- Permanent Tattoos are illegal for all students under the age of 18 and are therefore NOT permitted.

On the rare occasions when there are issues with uniform, students may be able to borrow items from our pastoral bases. We would kindly ask that parents and students work with us to address any concerns pertaining to uniform as soon as possible - as wearing the correct uniform is a standard expectation for all students at Abbeyfield.

Pupils who refuse to meet the school uniform expectations / accept support to resolve issues with uniform / persistently breach our uniform policy, will be sanctioned appropriately and we will work with parents to rectify these issues.

Mobile Phones and Ear Pods

We have a No Mobile Phones (including ear pods) policy at Abbeyfield school.

We accept that parents may wish students to have a mobile phone for safety and personal use - but we would respectfully ask that these items are NOT used on the school site. They must be switched off and placed in their school bag.

If phones or ear pods are seen, students will receive a sanction and these items will be confiscated, in the first instance. The next instance of confiscation will lead to parents having to collect the phone from school, and if a further confiscation were to occur, the student will need to leave their phone/ear pods in reception at the start of the day and then collect at the end of the school day to prevent any further disruption to their learning.

Students are not required to have a mobile phone in school, and we support parents who make the decision that it is not necessary by ensuring that students are able to use the school's landlines to contact parents in an emergency. Parents should contact the school via the landline.

Any student who brings a mobile phone or ear pods into school does so at their own risk and Abbeyfield will not be held responsible for any loss or damage.

Vaping Devices/Cigarettes/Lighters

UK Law states that individuals must be 18 or over to use or purchase e-cigarettes or e-liquids. Therefore, students who are in possession of these items are not only breaking school rules, but also UK Law. In the event a student brings a vaping device into school, an appropriate sanction will immediately be issued, the vape confiscated, and a parental meeting will be arranged before their return to circulation.

Abbeyfield school is a non-smoking site and under no circumstances should students bring cigarettes, tabaco, lighters or other smoking paraphernalia onto school site.

If any student chooses to bring any banned items into school, they risk appropriate sanctions (which may include a suspension) and a parental meeting will be arranged before their return to circulation. Our aim is to ensure that we have a safe, healthy school environment for all our pupils, and we would ask that all parents support us in this endeavor.

Parents should inform the school of any ongoing medical concerns, which require students to bring medication onto school site, such as students who are diabetic or asthmatic.

Please note that some prescribed medication may be classified as Class C drugs, and the school may deal with students who carry these drugs in line with our drugs policy.

Please see our Smoking and Vaping policy for further information

Medication

If you need to send medication to school for your child, please visit the school office to drop off the medication and to complete a medication consent form. The medication will then be held and administered appropriately. Please do not send medication in with students. All medication must be checked in via the school office.

Any medication that is found on students will be confiscated, parents contacted and depending on the circumstances, this may lead to a sanction. For example, where medication is shared with other students, this will lead to a suspension.

Please see our Supporting Pupils with Medical Conditions policy for further information

Searching, screening and confiscation

The Department for Education has published revised advice for schools on [‘searching, screening and confiscation’](#) which came into force on the 1st September 2022.

Abbeyfield recognises that Headteachers and staff they authorise have a statutory power to search a pupil or their possessions where they have reasonable grounds to suspect that the pupil may have a prohibited item (listed below) or any other item that the school rules identify as an item which may be searched for.

Prohibited items are:

- alcohol
- illegal drugs
- stolen items
- tobacco and cigarette papers
- fireworks
- pornographic images
- any article that a member of staff reasonably suspects has been, or is likely to be, used to commit an offence or injure a person or damage property; and
- any item which a school policy specifies as banned and able to be searched for.

We will only search a student under the following circumstances:

- If we think that a student is carrying a dangerous weapon
- If we think that a student is carrying an illegal substance
- If we think a student is in possession of pornographic material
- If we think a student is in possession of fireworks
- If we have a suspicion that the student is carrying something that may cause harm to either themselves or others
- If we have suspicion to believe the student is in possession of stolen goods
- If we have reasonable suspicion that the student is selling items to other students.

A member of the safeguarding team and SLT will conduct the search. They will always search in pairs. The search will be conducted in private, with closed doors and blinds. The search will NEVER be undertaken in an area where others can see a search taking place.

We will only search the student’s belongings. We will always ask if they are willing to let us search their belongings. If they refuse, then we will contact parents.

As part of the search, we will always ask if they have anything on them or with them that they should not have and if there is anything that could hurt us when putting our hands in their bag or pockets.

We will ask students to take their shoes off, to see if anything is hidden. We will also ask them to run their fingers along the tops of their socks.

Parents will always be contacted to inform them of why the search had to take place.

Confiscation of items

Section 91 Education and Inspections Act 2006 gives schools power to discipline pupils which enables a member of staff to confiscate, keep or dispose of pupil's property as a disciplinary measure where it is reasonable to do so.

Staff have a defence to any complaint provided they act within their legal powers.

The law protects members of staff from liability for any loss of or damage to any confiscated item, provided that they have acted lawfully.

An authorised staff member carrying out a search can confiscate any item that they have reasonable grounds for suspecting: poses a risk to staff or pupils; is prohibited, or identified in the school rules for which a search can be made; or is evidence in relation to an offence.

Any queries or concerns regarding items within this policy should be communicated to the school office and a member of the school team will be able to provide guidance, clarity and support.

